

Guidelines to students for TYBCOM Sem VI October 2020 exams

1. TYBCOM Sem VI exams are being conducted by college from first week of October 2020, which were scheduled earlier but were not conducted due to pandemic.
2. Students who have paid the Sem VI exam fees to University can appear for the said exam.
3. The time table for the exams are displayed on college website and on students groups
4. All exams will be conducted by college, Online with Edusprint app.
5. Sem VI students who have paid exam fees will be required to fill up Google form for registering themselves for said online examination
6. Students class wise whatsApp groups of 2019-20 are activated for the purpose of exam related communication
7. Special online guidance lectures will be conducted for all the subjects on Zoom platform.
8. A special guidance session will be conducted by the Principal on the conduct of Online exam
9. The exam will be conducted for 50 marks and having 60 minutes time duration
10. The timing of the exam will be from 9.30 am to 10.30 am.
11. The exam will be conducted in the form of Multiple Choice Questions (MCQs). The question paper will be randomized, consisting of total 25 questions of 2 marks each with four answer options
12. Before the scheduled exam, two online practice mock tests will be given to student with sample question paper covering all the subjects.
13. The students have been allotted login id and Password. On the scheduled date and time, Students are required to login and start the exam. Students are required to complete the exam and submit in stipulated time. After the stipulated time is over, the answers will not be submitted in the system.
14. The students are informed that the exam is proctored, ie the students will be observed and monitored on the bases of the student's images and the audio captured. Also tab switching shall be recorded. The students are required to maintain the decorum and the sanctity of the examination. Students violating the exam rules will be registered as adopting unfair means.

15. Students are required to keep their device like Desk top or Mobile or laptop ready with internet connectivity and preferably mobiles or laptops charged to avoid power failure. There will be no time extension given to any student on account of internet or power failure. However, in such case, student can login again and continue with the exam within the given stipulated time.
16. College shall not be responsible if any student fails to appear the exam or complete the exam due to internet or power failure or any other reasons.

Guidelines to paper setters

1. Subject teachers are required to prepare module wise MCQs .
2. The question paper is required to be of 25 multiple choice questions of two marks each, having four answer options
3. The questions are required to cover all the modules in the syllabus (completed till 13th March 2020).
4. Simple conceptual questions may be asked. The four answer options given shall be clear and free from ambiguity
5. The MCQs based on the modules have to be uploaded and configured in the Edusprint system by the subject teachers.
6. Two training session of uploading and configuring the MCQs will be given by the service provider.
7. A sample of ten MCQs are to be kept ready for two mock test for giving practice to the students
8. The MCQs have to be checked by the HODs before uploading in the system. In single person department they may be self-checked thoroughly
9. Paper setters if required, may take help of colleagues for uploading and configuring.